**Overview of Central Atlantic Conference**

**Process to Call a Pastor**

1 Pastor announces intention to leave

2 Congregation Moderator/President speaks with Associate Conference Minister for your area

11 Search Committee second meeting with Search and Call Associate for orientation to reading candidate profiles and candidating weekend and beyond

9 Search Committee meets with Search and Call Associate for overview of search process and orientation to Church Profile (David Popham supervises liaisons)

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10 Writing, drafting, completion of Church Profile or other document as indicated for your congregation

12 Receive candidate profiles and work through discernment of best candidate

13 Congregation meets the candidate who leads worship followed by congregational meeting to vote on candidate

14 Newly called pastor arrives and begins ministry

15 Pastor meets with Association Church & Ministry Commission and works with them on installation service and date

6 Interim or Short Term Pastor arrives

7 Work of Interim Period Ministry underway in congregation

5 Congregational goodbye to vacating minister

4 Interim Search Committee formed

3 Exit Interview with vacating pastor and Association Church & Ministry Commission

ACM for Catoctin & Shenandoah: Marie Bacchiocchi

ACM for Potomac & Chesapeake: Marvin Silver

ACM for Delaware & New Jersey: David Popham

**This sheet is intended as a quick overview of the typical search process by highlighting the major steps. It is not intended as information on the full process or the process your congregation may be invited to participate in. Crucial in the discernment of the search process will be conversation between your church and your ACM as your present pastor leaves and your church enters ministerial transition.**

16 Installation of pastor

8 Settled Pastor Search Committee formed